

Pendleton Parish Council

Clerk: Becky Moon

Email: parishclerk@pendletonparishcouncil.org.uk

Local Government Act 1972 Meeting of Pendleton Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Wednesday 19th June 2024 at 7:30pm at Pendleton Village Hall, Pendleton

R. Moon (Clerk & RFO)

AGENDA

1.	Introduction, Attendance and Apologies for absence	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence	
3.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting	
5.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Pendleton Parish Council meeting held on Tuesday 7 th February 2024 - to be signed off by the Chair.	
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
7.	To consider and approve Annual Governance & Accountability Return (AGAR) or the year to 31 March 2024	
	<p>1. To receive/note/approve by vote the following statements with regards to the end-of-year accounts for Pendleton Parish Council y/e 31st March 24.</p> <p>2. Annual Governance and Accountability Return (AGAR) 2023-24 (Exempt Authority) needs Pendleton Parish Council to resolve to:</p> <p>i) Certify Pendleton Parish Council as exempt from external audit for financial year 2023-24.</p>	

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	<p>ii) Note the Annual Internal Audit Report for 2023-24 included as part of the AGAR 2023-24.</p> <p>iii) Approve Section 1 - Annual Governance Statement 2023-24 for Pendleton Parish Council, AGAR 2023-24.</p> <p>iv) Approve Section 2 - Accounting Statements 2023-24 for Pendleton Parish Council, AGAR 2023-24.</p> <p>v) Approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.</p> <p>3. The documents are available for public inspection on the website Clerk/Responsible Finance Officer be authorised to complete Audit procedures</p>																	
8.	Financial Reporting																	
	<p>By the Responsible Financial Officer:</p> <p>1. To receive and note the monthly report of finances for y/e 31 May 2024. Bank balance is £1,653.8</p> <p>Wage Clerk 8 Feb – 31 Mar total £121.05</p> <table data-bbox="422 1240 1181 1346"> <tr> <td>Wage 3 hours</td> <td>£41.25</td> </tr> <tr> <td>Mileage 4 miles</td> <td>£1.80</td> </tr> <tr> <td>Working from home expenses 13 wks</td> <td>£78.00</td> </tr> </table> <p>Wage Clerk 1 Apr – 16 June total £259.43</p> <table data-bbox="422 1420 1181 1525"> <tr> <td>Wage 13.5 hours</td> <td>£185.63</td> </tr> <tr> <td>Mileage 4 miles</td> <td>£1.80</td> </tr> <tr> <td>Working from home expenses 12 wks</td> <td>£72.00</td> </tr> </table> <p>Insurance (agreed in 2023)</p> <table data-bbox="172 1559 1181 1664"> <tr> <td>Ingham & York</td> <td>£348.03</td> </tr> <tr> <td>C Walton</td> <td>£1.00</td> </tr> </table> <p>2. To receive and note any update on the PPC bank account mandate.</p> <p>3. Insurance</p>	Wage 3 hours	£41.25	Mileage 4 miles	£1.80	Working from home expenses 13 wks	£78.00	Wage 13.5 hours	£185.63	Mileage 4 miles	£1.80	Working from home expenses 12 wks	£72.00	Ingham & York	£348.03	C Walton	£1.00	
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9.	Whalley Road Speeding and Safety concerns																	
	<p>1. To discuss and resolve actions required by the Council in response to safety and speeding concerns after RTA fatality on 14 June 2024 on Whalley Road</p>																	

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10.	Lengthsman	
	1. To consider and resolve the requirement of the Lengthsman and who to employ.	
11.	Pendleton Brook	
	1. To consider and resolve action required regarding the maintenance of Pendleton Brook	
12.	Partnership Meetings	
	To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates. Parish Liaison Committee has been cancelled in June 2024	
13.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.	
14.	Next Meeting dates	
	To consider and approve the following dates: 1 Next meeting to take place Wednesday 7 th August 2024 7.30pm at Pendleton Village Hall, Pendleton. Agenda items and Reports for the meeting to be submitted to the Clerk – by midday Wednesday 31 st July 2024.	

All our Agendas, and Minutes, together with further information about your Parish Council and its news can be found on our website at